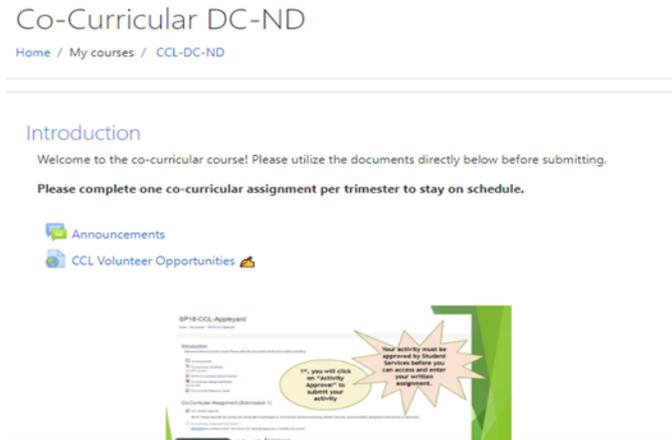
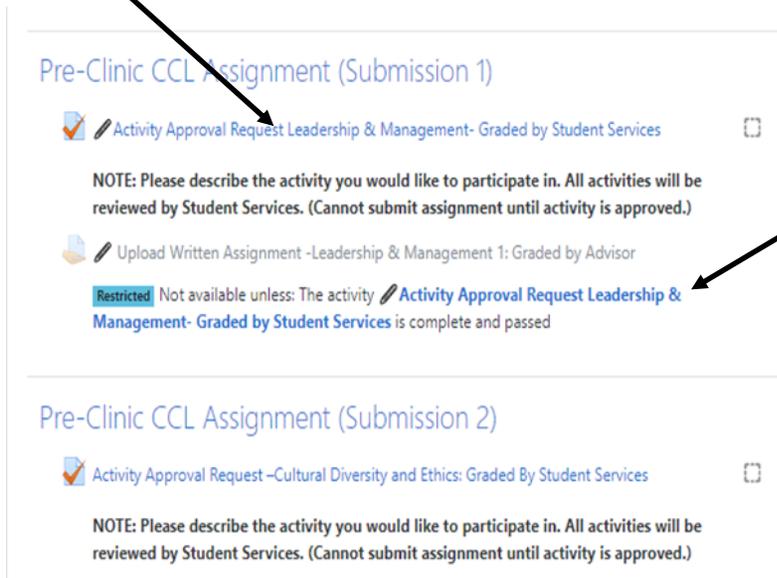


# Steps to Submit a CCL Assignment :

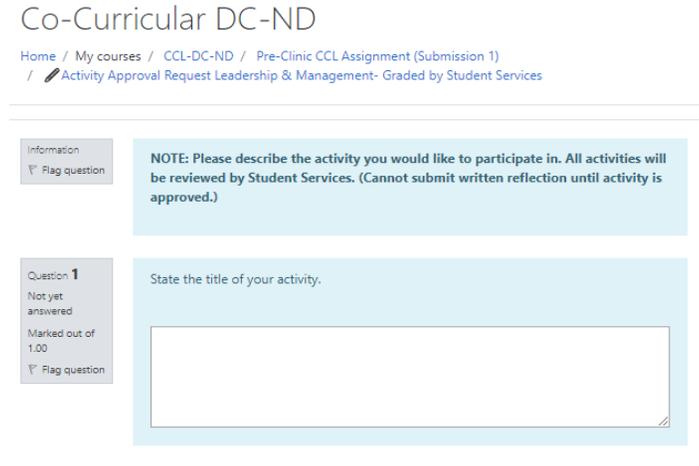
**Step 1:** Log into CCL Course on Cygnet:



**Step 2:** Scroll Down to Select Activity Approval Request for desired assignment:



**Step 3:** Submit Activity Approval by completing the online form:



**Step 4:** Once You Receive Activity Approval from Student Services via email, you will have access to select the “Upload Written Assignment” link in your assignment. After you complete your activity, follow the steps via this link to submit your assignment. **Suggestion:** Copy and paste from an existing Word document so you can keep a record.

**Step 5:** Schedule a meeting with your advisor to have your assignment graded. Your advisor will have access to your assignment in Cygnet.

